

**BOARD OF DIRECTOR MEETING MINUTES
HAWAII GREEN INFRASTRUCTURE AUTHORITY**

State of Hawai'i

December 9, 2016 – 2:00 PM

Department of Business, Economic Development and Tourism
250 S. Hotel Street, 4th Floor, Conference Room 436
Honolulu, Hawai'i 96813

ATTENDANCE

Members Present: Mark Glick, Wesley Machida, Jeff Mikulina, Luis Salaveria, and Kalbert Young

Members Absent: None

Staff Present: Mary Alice Evans (Deputy Director), Gregg Kinkley (Deputy Attorney General), Gwen Yamamoto Lau, Heather Wallenstrom, Christine Hirasu, Alan Yonan, and Dawn Brenneman

Members of the Public: None

I. ROLL CALL

Chair Salaveria called the meeting of the Hawaii Green Infrastructure Authority (HGIA) to order at 2:05 p.m.

Chairperson Salaveria	Present
Vice Chair Mikulina	Present
Secretary Glick	Present
Member Machida	Present
Member Young	Present

MATERIALS DISTRIBUTED

1. Agenda for Agenda for December 9, 2016 Meeting.
2. Minutes of the Regular Meeting on September 27, 2016.
3. Summary of Gems Program Notifications (for information only)
4. On-Bill Repayment Implementation Budget

II. APPROVAL OF MINUTES

Chair Salaveria announced that the first item on the agenda was the approval of the minutes of the September 27, 2016 meeting, and asked for a motion to approve the minutes. Vice Chair Mikulina moved, and Secretary Glick seconded. There was no discussion from the members.

Chair Salaveria asked if there were comments from any members of the public. Seeing none, he called for a vote.

Ayes: Members Glick, Machida, Mikulina, Salaveria, and Young
Nays: None

The motion carried unanimously, 5 to 0.

III. DISCUSSION AND/OR DECISION MAKING

A. Approval of the On-Bill Repayment Program Implementation Budget

Chair Salaveria stated that the next item on the Agenda is the approval of the On-Bill Repayment Program Implementation Budget and provided the Board a high level overview and some historical perspective on the On-Bill Financing ("OBF") Program:

- On July 8, 2011, HRS 269-125 was signed into law directing the Commission to investigate an on-bill financing program for electric utility customers to purchase or otherwise acquire a renewable energy system or energy-efficient device through an assessment on the customer's utility bill.
- On February 1, 2013, the Commission issued an order which, amongst other things found that a properly designed on-bill financing program could be viable and established an on-bill financing working group to develop the program.
- On January 9, 2015, the Commission issued the final Program Manual for the Hawaii Energy Bill Saver program.
- In October 2015, AFC, the OBF Finance Program Administrator was acquired by RenewFinancial and informed the Commission that it will terminate its role in the OBF Program on December 31, 2015.
- On May 20, 2016, the Commission suspended its efforts to establish and implement an on-bill financing program. It also directed the HECO Companies to work directly with HGIA to design and implement an on-bill repayment mechanism for the exclusive use of HGIA.

Chair Salaveria asked for a motion to approve the On-Bill Repayment Program Implementation Budget. Member Young moved and Vice Chair Mikulina seconded.

Chair Salaveria asked Gwen Yamamoto Lau to present the action item.

Ms. Yamamoto Lau reiterated the Authority's belief that an On-Bill Repayment or OBR mechanism is a critical tool to enable green infrastructure financing for the underserved and requested board approval for a \$247,000 implementation budget for IT programming and testing costs of four loan servicing interfaces. While this project was not included in the Authority's current budget, due to its importance, the Authority will be reallocating and re-directing unused/partially used budget resources toward this project within its approved 2017 budget, rather than wait until fiscal 2018 to start implementation.

Simultaneous to the programming and testing work that needs to be completed, the Authority will be submitting an OBR Program Manual to the Commission for approval. The goal is to have the OBR program in operation by the end of the fiscal year.

Chair Salaveria reconfirmed for clarification purposes and for the record that HGIA is working on this On-Bill Repayment project at the direction of the PUC.

Secretary Glick also stated that the On-Bill Repayment Program has always been part of the GEMS Program business plan.

Chair Salaveria asked if there were comments from any members of the public. Seeing none, he called for a vote.

Ayes: Members Glick, Machida, Mikulina, Salaveria, and Young
Nays: None

The motion carried unanimously, 5 to 0.

IV. EXECUTIVE SESSION

Chair Salaveria stated that the next agenda item is to discuss applicants for the Executive Director position. The applicants have an interest in keeping their identities confidential at this time because of their current employment situations. As such, the board will convene into Executive Session pursuant to Section 92-5(a)(2), HRS where a board may hold a meeting closed to the public to consider the hire of an employee where matters affecting privacy will be involved, as well as Section 92-5(a)(4) to discuss legal issues pertinent to the Authority's statutory rights and obligations, as well as certain personnel issues.

Chair Salaveria asked for a motion to enter into Executive Session. Vice Chair Mikulina moved and Secretary Glick seconded. Chair Salaveria called for the vote.

Ayes: Glick, Machida, Mikulina, Salaveria, and Young
Nays: None

The motion carried unanimously, 5 to 0. Chair Salaveria then asked all non-board members to vacate the room with the exception of Deputy Attorney General Gregg Kinkley and Deputy Director Mary Alice Evans.

The meeting entered Executive Session at 2:20 p.m.

EXECUTIVE SESSION

The meeting reconvened at 6:15 p.m.

Chair Salaveria summed up the Executive Session by stating that the board will be interviewing qualified applicants to fill the vacant Executive Director position.

V. ADJOURNMENT


There being no further business, Chair Salaveria entertained a motion to adjourn. Member Young moved and Member Machida seconded the motion. Chair Salaveria then called for the vote.

Ayes: Glick, Machida, Mikulina, Salaveria, and Young
Nays: None

The motion passed unanimously.

Chair Salaveria adjourned the meeting at 6:16 p.m.

Respectfully Submitted By:



Luis Salaveria
Board Chair
Hawaii Green Infrastructure Authority