

**HAWAII GREEN INFRASTRUCTURE AUTHORITY**  
State of Hawai'i

July 26, 2017 –3:00 p.m.

250 S. Hotel Street, 4<sup>th</sup> Floor, Conference Room 436  
Honolulu, Hawai'i 96813  
and  
2401 Nonella Lane, Albion, CA 95410

**ATTENDANCE**

Members Present: Luis Salaveria, Jeff Mikulina, and Terrence Surles (via phone)  
Members Absent: Wesley Machida, Kalbert Young  
Staff Present: Gwen Yamamoto Lau, William McKillop, Valerie Kubota and Penny Silva  
Others Present: Gregg Kinkley (Deputy Attorney General)  
Members of the Public: Carilyn Shon

**I. ROLL CALL**

Chair Salaveria called the meeting of the Hawaii Green Infrastructure Authority (HGIA) to order at 3:05 p.m.

Chair Salaveria	Present
Vice Chair Mikulina	Present
Secretary Surles	Present (via phone)
Member Machida	Excused
Member Young	Excused

**MATERIALS DISTRIBUTED**

1. Agenda for July 26, 2017 Meeting.
2. Minutes of the Regular Meeting on June 29, 2017.
3. HGIA's Quarterly Report to the Hawaii Public Utilities Commission for the period ended June 30, 2017.

**II. APPROVAL OF MINUTES**

1. Chair Salaveria announced that the first item on the agenda is the approval of the minutes of the June 29, 2017 regular meeting. Vice Chair Mikulina moved, and Secretary Surles seconded the motion to approve the June 29, 2017 minutes. There was no discussion from the members.

Chair Salaveria asked if there were comments from any members of the public. Seeing none, he called for a vote.

Ayes: Mikulina, Salaveria and Surles.

Nays: None.

The motion carried unanimously, 3 to 0.

### **III. REPORT OF THE EXECUTIVE DIRECTOR**

1. Chair Salaveria announced that the next item on the agenda is the Report of the Executive Director. Gwen Yamamoto Lau provided staffing update introducing Penny Silva who replaced Dawn Brenneman as the new Administrative and Client Services Representative.

### **IV. DISCUSSION AND/OR DECISION MAKING**

1. Chair Salaveria announced that the next item on the agenda is the discussion of the Hawaii Sunshine Law requirements for dealing with confidential information and called on Deputy Attorney General Gregg Kinkley.

Deputy Attorney General Kinkley noted that while we had some topics of discussion in response to public questions regarding procedures of the Authority having to do with the Sunshine Law and the Uniform Information Practices Act, generally, we are unable to discuss it today as we are currently in productive discussion with the Office of Information Practices and will need to defer the matter until a later date. Chair Salaveria confirmed deferment of this item from any further discussion.

2. Chair Salaveria stated the final item on the agenda is the approval of HGIA's Quarterly Report to the Hawaii Public Utilities Commission for period ended 6/30/2017. Chair Salaveria asked for a motion to approve the Quarterly Report to be filed with the PUC. Secretary Surles motioned and Vice Chair Mikulina seconded.

Chair Salaveria asked Gwen Yamamoto Lau to give an update on the quarterly report. Yamamoto Lau presented on the program status and market outlook. Items of note included: as of June 30, 2017, the program committed \$68.4 million or 46.7% of GEMS funds; documents for the loan to the Department of Education is currently being finalized and expected to be executed on July 31, 2017; on July 21<sup>st</sup>, the Authority filed a Motion for Modification of DBEDT's Application with the PUC to eliminate the Program Notification and Program Modification process; and as of the report date, 82.6% of the Residential loans made were to low and moderate-income households, while the off takers for 100% of the Commercial loans made were nonprofits or multi-family rental projects.

Chair Salaveria asked if there were additional questions or comments from the Members. Seeing none, Chair Salaveria asked for any comments from the public. He then called for a vote.

Ayes: Mikulina, Salaveria and Surles.  
Nays: None.  
The motion carried unanimously, 3 to 0.

V. **ADJOURNMENT**

Chair Salaveria asked if there were any other matters that should be brought up. Seeing none, he asked for a motion to adjourn.

Vice-Chair Mikulina moved and Secretary Surles seconded the motion. Chair Salaveria then called for the vote.

Ayes: Mikulina, Salaveria, and Surles.  
Nays: None.

The motion carried unanimously, 3 to 0.

Chair Salaveria adjourned the meeting at 3:25 PM.

Respectfully Submitted By:



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Luis Salaveria  
Chair