

HAWAII GREEN INFRASTRUCTURE AUTHORITY

State of Hawai'i

August 14, 2017 –3:00 p.m.

250 S. Hotel Street, 4th Floor, Conference Room 436
Honolulu, Hawai'i 96813

ATTENDANCE

- Members Present: Luis Salaveria, Jeff Mikulina, and Carilyn Shon
- Members Absent: Wesley Machida, Kalbert Young
- Staff Present: Gwen Yamamoto Lau, William McKillop, Valerie Kubota and Penny Silva
- Others Present: Gregg Kinkley (Deputy Attorney General)
- Members of the Public: Kathryn Mykleseth

I. ROLL CALL

Chair Salaveria called the meeting of the Hawaii Green Infrastructure Authority (HGIA) to order at 3:06 p.m.

Chair Person Salaveria	Present
Vice Chair Mikulina	Present
Member Machida	Excused
Member Shon	Present
Member Young	Excused

MATERIALS DISTRIBUTED

1. Agenda for August 14, 2017 Meeting.
2. Minutes of the Regular Meeting on July 26, 2017.
3. Amended & Re-stated By-laws

II. APPROVAL OF MINUTES

1. Chair Salaveria announced that the first item on the agenda is the approval of the minutes of the July 26, 2017 regular meeting. Vice Chair Mikulina moved, and Member Shon seconded the motion to approve the July 26, 2017 minutes. There was no discussion from the members.

Chair Salaveria asked if there were comments from any members of the public. Seeing none, he called for a vote.

Ayes: Mikulina, Salaveria and Shon.

Nays: None.
The motion carried unanimously, 3 to 0.

III. **DISCUSSION AND/OR DECISION MAKING**

1. Chair Salaveria reported that Article III Section 2 of the by-laws of the Hawaii Green Infrastructure Authority, Appointments & Elections, states that the Vice Chairperson & Secretary shall be elected by the Authority from amongst its members. Regular elections shall be held on the first regular or special meeting held after July 1st of each year and the officers elected at each regular election shall take office immediately following the election. Section 3, Terms of Office, states that the Vice Chair & Secretary shall serve until the annual regular elections are held. The Vice Chair will conduct the meetings when the Chair is not present.

Chair Salaveria opened the floor for nominations for the seat of Vice Chair. Chair Salaveria nominated Vice Chair Mikulina for another term. Chair Salaveria asked if there were any other nominations.

Hearing none, Chair Salaveria asked if there were any questions or comments from the public. Hearing none, Chair Salaveria moved and Member Shon seconded the motion to elect Jeff Mikulina as HGIA Vice Chair for another term. Chair Salaveria called for the vote.

Ayes: Mikulina, Salaveria and Shon
Nays: None
The motion carried unanimously, 3 to 0.

The next position under consideration is the Secretary for the HGIA. The secretary will be responsible for the compiling, publishing and submitting meeting minutes for Board review. Chair Salaveria opened the floor for nominations for the Secretary position. Chair Salaveria nominated Member Shon. Chair Salaveria asked if there were any other nominations.

Hearing none, Chair Salaveria asked if there were any questions or comments from the public. Hearing none, Chair Salaveria moved and Vice Chair Mikulina seconded the motion to elect Carilyn Shon as HGIA Secretary. Chair Salaveria called for the vote.

Ayes: Mikulina, Salaveria and Shon
Nays: None.
The motion carried unanimously, 3 to 0.

2. Chair Salaveria announced that the next item on the agenda is the approval of HGIA's Amended and Restated Bylaws and called upon Deputy Attorney General Gregg Kinkley to present the action item.

Attorney General Kinkley stated that the by-laws need to be amended as it is phasing out the Loan Committee as a standing committee.

Replacing the Loan Committee will be a tiered approval process requiring greater levels of board oversight and scrutiny dependent upon the loan amount. Amendments to the bylaws also included non-voting members from the local banking community to act in an advisory capacity. Clarifying questions from board members were raised and addressed.

Chair Salaveria asked if there were any additional questions in regards to the amendments to the by-laws. Noting none, asked for questions from the public. Seeing that there were none he asked for a motion to approve the Amended and Re-stated By-Laws of the HGIA. Vice Chair Mikulina moved and Secretary Shon seconded. Chair Salaveria then called for a vote.

Ayes: Mikulina, Salaveria and Shon

Nays: None.

The motion carried unanimously 3-0.

With the approval of the Amended and Re-stated By-laws, Chair Salaveria stated in accordance to Section 6, Lending Authority, he is recommending Kalbert Young as the Member to approve loans with the Executive Director, along with the State Finance Director. Chair Salaveria asked if there were any discussion.

Hearing none, Chair Salaveria asked if there are any public comments.

Seeing none, Chair Salaveria asked for a motion to approve the appointment of Kalbert Young to approve loans with the Executive Director of the HGIA. Vice Chair Mikulina moved and Secretary Shon seconded the motion. Chair Salaveria called for the vote.

Ayes: Mikulina Salaveria and Shon

Nays: None.

The motion carried unanimously 3-0.

Chair Salaveria next recommended that former HGIA Loan Committee Members, Gabe Lee, Executive Vice President of Commercial Markets for American Savings Bank, Heather Pieper, President of the Hawaii Community Reinvestment Corporation and Hamadon, Vice President & Commercial Loan Officer of First Foundation Bank be appointed as non-voting members to serve in an advisory capacity for loan approvals. All members agreed that they have served HGIA well and all have extensive experience to continue as non-voting members in an advisory capacity. Chair Salaveria asked if there were any questions or comments from the Members.

Seeing none, Chair Salaveria asked for any comments from the public. Hearing none, he asked for a motion to approve the appointment of Gabe Lee, Heather Piper and Ryan Hamadon as non-voting members to serve in an advisory capacity

for loan approvals for the HGIA. The motion was moved by Vice Chair Mikulina and seconded by Secretary Shon. Chair Salaveria then called for a vote.

Ayes: Mikulina, Salaveria and Shon

Nays: None.

The motion carried unanimously, 3 to 0.

IV. REPORT OF THE EXECUTIVE DIRECTOR

Chair Salaveria called upon Executive Director Yamamoto-Lau to give an update on the Green Energy Money Saver On Bill Program and HGIA'S Motion for modification and order 32318.

Yamamoto-Lau stated that one of the most important reasons for HGIA to remain under PUC governance is to have access to the On Bill payment mechanism. The Commission has asked HGIA to submit a Program Notification for approval of its On-Bill Program. We are in the process of drafting Program Notification No. 12 of which the Green Energy Money Saver program manual will be included as an Exhibit A. Yamamoto-Lau plans to file it by the end of the month.

Chair Salaveria asked for clarification on what the PUC is requiring HGIA to do insofar as obtaining approval for this On-Bill Program. Yamamoto-Lau explained that early this year, feedback from the PUC was that for HGIA, this on-bill mechanism would simply be another loan product. As such, HGIA submitted a request in its March 31st Annual Report for a Residential On-Bill Repayment Loan Product and a Commercial On-Bill Repayment Loan product as an additional program element for approval. Then, in June, the PUC asked HGIA to submit a Program Manual as part of a Program Notification. As such, HGIA has been finalizing both the Program Manual and Program Notification for filing.

On July 21, 2017, HGIA submitted a Motion for Modification of Decision and Order No. 32318 to eliminate the Program Notification /Program Modification Process. On July 28, 2017, the Consumer Advocate filed a Motion to Suspend Action on HGIA's request to allow sufficient time for the parties to discuss. On August 4, 2017, HGIA filed a response to the CA's Motion to Suspend Action concurring to the request to suspend further action until August 31, 2017 to allow time for the parties to discuss. The first of four scheduled meetings with docket interveners who responded to the motion begins next week.

Chair Salaveria asked if there were any questions of Gwen. There were several clarifying questions regarding other types of on-bill programs, all of which were addressed.

Chair Salaveria asked if there were any other questions or comments from the Public. Kathryn Mykleseth asked questions about the timing and interest in on-bill, all of which were addressed.

V. **ADJOURNMENT**

Chair Salaveria asked if there were any other matters that should be discussed. Seeing none, he asked for motion to adjourn the meeting.

Vice-Chair Mikulina moved and Secretary Shon seconded the motion. Chair Salaveria then called for the vote.

Ayes: Mikulina, Salaveria, and Shon.

Nays: None.

The motion carried unanimously, 3 to 0.

Chair Salaveria adjourned the meeting at 3:34 PM.

Respectfully Submitted By:



Carlynn Shon
Secretary