

# HAWAII GREEN INFRASTRUCTURE AUTHORITY

State of Hawai'i

April 20, 2018 –3:00 p.m.

250 S. Hotel Street, 4<sup>th</sup> Floor, Conference Room 436  
Honolulu, Hawai'i 96813

## ATTENDANCE

Members Present: Jeff Mikulina, Carilyn Shon, Ken Kitamura and Kalbert Young.

Members Absent: Luis Salaveria

Staff Present: Mary Alice Evans, Gwen Yamamoto Lau, Ryan Hamadon, Valerie Kubota and David Nygaard

Others Present: Gregg Kinkley (Deputy Attorney General)

Members of the Public:

## I. ROLL CALL

Vice Chair Mikulina called the meeting of the Hawaii Green Infrastructure Authority (HGIA) to order at 3:03 p.m.

|                        |                        |
|------------------------|------------------------|
| Chair Person Salaveria | Excused                |
| Vice Chair Mikulina    | Present                |
| Secretary Shon         | Present                |
| Member Kitamura        | Present (at 3:21 p.m.) |
| Member Young           | Present                |

## MATERIALS DISTRIBUTED

1. Agenda for April 20, 2018 Meeting.
2. Minutes of the Regular Meeting on March 23, 2018.
3. HGIA's March 31, 2018 Quarterly Report

## II. APPROVAL OF MINUTES

1. Vice Chair Mikulina announced that the first item on the agenda is the approval of the minutes of the March 23, 2018 regular meeting. Secretary Shon moved, and Member Young seconded the motion to approve the March 23, 2018 minutes. There was no discussion from the members.

Vice Chair Mikulina asked if there were comments from any members of the public. Seeing none, he called for a vote.

Ayes: Mikulina, Shon and Young.

Nays: None.

The motion carried unanimously, 3 to 0.

### III. PROGRAM UPDATES

Vice Chair Mikulina stated that the next items on the agenda are Program Updates and called on Valerie Kubota, Program Officer to provide an update on the Residential Loan Portfolio.

1. Kubota informed the Board that since the last board meeting, HGIA received seven (7) new applications and four loans have been funded aggregating \$131,000. Additionally, twenty-seven (27) solar PV systems are currently being installed and will be funded upon receipt of the required notice of completion documents.

As of April 20, 2018, one loan is 96 days past due for \$670.36 with a principal balance of \$24,064.85 and another loan is 51 days past due for \$692.00 with a principal balance of \$38,649.34. Collection efforts continue on both loans.

2. Following Kubota's update, Ryan Hamadon, Senior Program Officer provided an update on the Commercial Loan Portfolio and reported that he is currently working on three requests and all commercial loans are current and paying as agreed.
3. Yamamoto Lau provided the following program updates:
  - a. GEM\$ On-Bill Program: HGIA and HECO responded to comments from the Consumer Advocate (CA) on April 13, 2018 in which HGIA agreed with five of the seven program-related recommendations. The CA filed a response to our response yesterday (April 19, 2018);
  - b. Program Notification No. 12 – Commercial Energy Efficiency Loan Product: HGIA submitted PN#12 on March 9, 2018 requesting approval for direct financing of commercial energy efficiency measures. The PUC issued Order No. 35375 on April 2, 2018, conditionally approving PN#12. HGIA will be submitting a request to the PUC for small businesses and for-profit apartment buildings to be considered "underserved" to be consistent with Hawaii Energy's rebate programs for these hard to reach organizations; and
  - c. K-Village: If the project is not grid-connected by April 30, 2018, HGIA will file another Interconnection Status Report with the PUC on May 7, 2018.
4. Yamamoto Lau also provided the board with an update on the GEMS related bills being considered by the Legislature.

Vice Chair Mikulina asked if there were questions or comments from the Members. Seeing none, Vice Chair Mikulina asked for any comments from the Public.

### IV. DISCUSSION AND/OR DECISION MAKING

1. Vice Chair Mikulina stated that the next item on the Agenda is the approval of HGIA's March 31, 2018 Quarterly Report and asked Yamamoto Lau to present the action item.

Member Kitamura joined the meeting at this time.

Yamamoto Lau provided highlights from the Report (not reported earlier), as follows:

- \$84.0 million in GEMS funds have been committed to date with only \$44.0 million available to lend;

- Excess revenues over expenditures for the nine-month period ended March 31, 2018 aggregated almost \$1.1 million;
- HGIA will work on re-submitting the PV+Storage requests to the PUC for approval.

Vice Chair Mikulina asked for questions or comments on the Quarterly Report from the Members.

Yamamoto Lau addressed several questions from the Members.

Vice Chair Mikulina then asked for a motion. Member Young moved and Secretary Shon seconded the motion to approve HGIA's March 31, 2018 Quarterly Report.

Vice Chair Mikulina asked if there were any further questions or comments from the Members. Hearing none, he asked for any comments from the Public. He then called for a vote.

Ayes: Kitamura, Mikulina, Shon and Young.

Nays: None.

The motion carried unanimously, 4 to 0.

## 2. Executive Session

Vice Chair Mikulina stated that the next item on the agenda is the Board's discussion of the performance of the Executive Director. As such, the Board will convene in executive session pursuant to Section 92-5(a)(2), HRS, where a board may hold a meeting closed to the public to consider an evaluation of an employee where matters affecting privacy will be involved as well as Section 92-5(a)(4), to consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities and liabilities.

Vice Chair Mikulina asked for a motion to enter into Executive Session. Member Young moved and Secretary Shon seconded. Vice Chair Mikulina called for the vote.

Ayes: Kitamura, Mikulina, Shon and Young.

Nays: None.

The motion carried unanimously, 4 to 0.

Vice Chair Mikulina then asked all non-board members to vacate the room with the exception of Deputy Attorney General Gregg Kinkley and Deputy Director Mary Alice Evans.

The meeting entered Executive Session at 3:26 p.m.

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## EXECUTIVE SESSION

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The meeting reconvened at 3:44 p.m.

Vice Chair Mikulina summed up the Executive Session by stating that the board has discussed the performance of the Executive Director, which will be provided to her in an Evaluation Report, and thanked Yamamoto Lau for her performance over the past year.

Vice Chair Mikulina asked for a motion to accept the Performance Evaluation Report. Member Young moved and Secretary Shon seconded the motion. Vice Chair Mikulina called for the vote.

Ayes: Kitamura, Mikulina, Shon and Young.

Nays: None.

The motion carried unanimously, 4 to 0.

**V. ADJOURNMENT**

Vice Chair Mikulina asked if there were any other matters that should be discussed. Seeing none, he asked for a motion to adjourn the meeting.

Secretary Shon moved and Member Young seconded the motion. Vice Chair Mikulina then called for the vote.

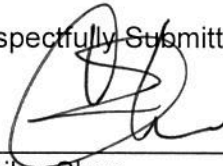
Ayes: Kitamura, Mikulina, Shon and Young.

Nays: None.

The motion carried unanimously, 4 to 0.

Vice Chair Mikulina adjourned the meeting at 3:45 PM.

Respectfully Submitted By:



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Carilyn Shon  
Secretary