

HAWAII GREEN INFRASTRUCTURE AUTHORITY

State of Hawai'i
July 30, 2018 –3:00 p.m.

250 S. Hotel Street, 4th Floor, Conference Room 436
Honolulu, Hawai'i 96813

ATTENDANCE

Members Present: Luis Salaveria, Jeff Mikulina, Carilyn Shon
Members Absent: Ken Kitamura
Staff Present: Gwen Yamamoto Lau, Ryan Hamadon, Penny Silva and Robert Kinslow
Others Present: Gregg Kinkley (Deputy Attorney General)
Members of the Public: -

I. ROLL CALL

Chair Salaveria called the meeting of the Hawaii Green Infrastructure Authority (HGIA) to order at 3:06 p.m.

Chair Person Salaveria	Present
Vice Chair Mikulina	Present
Secretary Shon	Present
Member Kitamura	Excused

MATERIALS DISTRIBUTED

1. Agenda for July 30, 2018 Meeting.
2. Minutes of the Regular Meeting on April 20, 2018.
3. HGIA's June 30, 2018 Quarterly Report

II. APPROVAL OF MINUTES

1. Chair Salaveria announced that the first item on the agenda is the approval of the minutes of the April 20, 2018 regular meeting. Vice Chair Mikulina moved, and Secretary Shon seconded the motion to approve the April 20, 2018 minutes. There was no discussion from the members.

Chair Salaveria asked if there were comments from any members of the public. Seeing none, he called for a vote.

Ayes: Mikulina, Salaveria and Shon
Nays: None.
The motion carried unanimously, 3 to 0.

III. PROGRAM UPDATES

Chair Salaveria stated that the next items on the agenda are Program Updates and called on Ryan Hamadon, Senior Program Officer to provide an update on the Commercial Portfolio.

1. Ryan informed the Board that he is currently underwriting five (5) commercial applications. HGIA is also in the process of closing its first commercial on-bill transaction for a local non-profit. The newly approved Green Energy Money Saver ("GEM\$") On-Bill Program was instrumental in facilitating this transaction, which will result in significant utility bill savings for the ratepayer.

As of June 30, 2018, HGIA has funded over \$6.0 million towards the Department of Education's ("DOE") loan and has confirmed that DOE will utilize \$45.8 million of the \$46.4 million in funds committed.

2. Following Hamadon's update, Gwen Yamamoto Lau provided an update on the Consumer Portfolio and reported that with the launch of GEM\$ on June 1st, there has been a lot of activity, both in applications and contractor and community outreach.

As of June 30, 2018, the consumer portfolio has three (3) delinquent loans with past due amounts of \$688.32, \$776.31 and \$881.58 and principal balances of \$24,064.85, \$34,153.66 and \$34,153.66, respectively. These loans have been assigned to a local collection agency.

3. Yamamoto Lau also provided the following miscellaneous updates:
 - a. The Kahauiki Village project was connected to the Hawaiian Electric Company, Inc.'s grid in mid-June 2018.
 - b. On July 5, 2018, the Governor signed Act 121 into law creating a revolving line of credit for State Agencies to finance energy efficiency retrofits.

Chair Salaveria asked if there were questions or comments from the Members. Vice Chair Mikulina offered compliments to Ryan Hamadon on his presentation during the recent Hawaii Energy Clean Energy Ally convening. Seeing no further comments, Chair Salaveria asked for any comments from the public.

IV. DISCUSSION AND/OR DECISION MAKING

1. Chair Salaveria stated that Article III, Section 2 of the By-laws of the Hawaii Green Infrastructure Authority (Appointments and Elections) states that the Vice-Chairperson and Secretary shall be elected by the Authority from among its members. Regular elections shall be held on the first regular or a special meeting held after July 1st of each year, and the officers elected at each regular election shall take office immediately following their election. Section 3 (Terms of Office) states that the terms of office of the Vice-Chairperson and Secretary shall serve until the annual regular elections are held.

The Vice-Chair of the Hawaii Green Infrastructure Authority will conduct the meetings of the HGIA when the Chair is not present. Chair Salaveria opened the floor for nominations for the seat of Vice Chair.

Chair Salaveria nominated Jeff Mikulina as Vice Chair. Chair Salaveria asked if there were any additional nominations, questions or comments. Hearing none, he asked if there were any questions or comments from the public. Seeing none, Chair Salaveria moved and Member Shon seconded the motion to elect Jeff Mikulina as HGIA Vice Chair. Chair Salaveria called for the vote.

Ayes: Mikulina, Salaveria and Shon

Nays: None

The motion carried unanimously , 3-0

Chair Salaveria offered his congratulations to Vice-Chair Mikulina.

Chair Salaveria stated that the next position under consideration is the Secretary the HGIA. The Secretary will be responsible for compiling, publishing, and submitting meeting minutes for board review. Chair Salaveria opened the floor for nominations for the Secretary position.

Chair Salaveria nominated Carilyn Shon as Secretary and asked for additional nominations, questions or comments. Hearing none, he asked if there were any questions or comments from the public. Seeing none, Chair Salaveria moved and Vice Chair Mikulina seconded the motion to elect Carilyn Shon as HGIA Secretary. Chair Salaveria called for the vote.

Ayes: Mikulina, Salaveria and Shon

Nays: none

The motion carried unanimously, 3-0.

Chair Salaveria offered his congratulations to Secretary Shon.

2. Chair Salaveria stated that the next item on the Agenda is the approval of HGIA's June 30, 2018 Quarterly Report and asked Gwen Yamamoto Lau to present the action item.

Yamamoto Lau distributed revised copies of the Quarterly report and provided the following highlights:

- a. HGIA increased the amount available to lend as of June 30, 2018 to \$55.0 million from \$44.0 million that was reported last quarter due to (1) the decision of a nonprofit (that requested \$9.6 million in GEMS financing) to abandon its Molokai solar hot water project due to a lack of grant funding needed for its overhead; and (2) the cancellation of a \$1.8 million commitment to a nonprofit to install solar PV as the project has stalled.
- b. Excess revenues over expenditures for 12-month period ending 30 June 2018 aggregated in excess of \$1.3 million.
- c. Based on the Hawaii Public Utilities Commission's ("Commission") Order No. 34930 issued on October 26, 2017, "Changing the Priority Uses of GEMS Program Loan Repayments", loan repayments received by HGIA since October 26, 2017 aggregated \$646,729.03 as of June 30, 2018. Said funds will be transferred to the Commission to credit the Public Benefits Fund.
- d. As required by the Commission, additional metrics were added to this report for GEM\$ applications, marketing and customer service activities.

Yamamoto Lau addressed a variety of questions from the Members.

Chair Salaveria asked if there were any additional comments or questions on the Quarterly Report. Seeing none, Chair Salaveria asked for public comments. Hearing none, he asked for a motion to approve HGIA's June 30, 2018 Quarterly Report.

Vice Chair Mikulina moved and Secretary Shon seconded the motion to approve HGIA's Quarterly Report for the period ended June 30, 2018. Chair Salaveria then called for the vote.

Ayes: Mikulina, Salaveria and Shon.
Nays: none
The motion carried unanimously, 3-0.

V. **ADJOURNMENT**

Chair Salaveria asked if there were any other matters that should be discussed. Seeing none, he asked for a motion to adjourn the meeting.

Secretary Shon moved and Vice Chair Mikulina seconded the motion. Chair Salaveria then called for the vote.

Ayes: Mikulina, Salaveria and Shon.
Nays: None.
The motion carried unanimously, 3 to 0.

Chair Salaveria adjourned the meeting at 3:36 PM.

Respectfully Submitted By:

Carilyn Shon
Secretary